

**Emma S. Clark Memorial Library**  
**2017 Summer Teen Tech Tutor Application**

Date \_\_\_\_\_

Name \_\_\_\_\_

Complete Address \_\_\_\_\_

E-mail Address \_\_\_\_\_ (please give us an e-mail address that you check on a regular basis since this is the way you will be contacted – you can provide the e-mail address of a parent or guardian if you prefer).

Phone No. \_\_\_\_\_ Grade (as of 9/17) \_\_\_\_\_ Age \_\_\_\_\_

School (as of 9/17) \_\_\_\_\_

In the Tech Tutor program, teen volunteers will be meeting in the Tech Center to teach adults how to use their mobile devices and answer simple computer questions. The program takes place on the first and third Tuesday of each month. All sessions take place from 6:00 p.m. to 8:00 p.m. We will not ask you to volunteer at every session as there is a pool of volunteers and we will try to give everyone at least one volunteer opportunity every few weeks. You are encouraged to bring reading materials if you do not have anyone to assist during your volunteer session. You will also be able to use our computers.

The Tech Clinics will be held on the dates listed below. Please circle the dates you are available and we will contact you a few days before a clinic session to see if you are interested in volunteering **We will contact you for each session you are available to attend – there is a pool of volunteers and we will try to give everyone at least one volunteer opportunity this summer.**

Tuesday, June 20, 6 to 8 p.m.

Tuesday, July 18, 6 to 8 p.m.

Tuesday, August 8, 6 to 8 p.m.

Tuesday, August 22, 6 to 8 p.m.

Saturday, July 22, 9 a.m. to 11 a.m. at Jefferson's Ferry located at

One Jefferson Drive, S. Setauket, New York. **Transportation to and from Jefferson's Ferry is not provided.**

**All tech tutors must receive training - please indicate if you have ever received training for this program:**

\_\_\_\_\_

Our next training session is scheduled for **Tuesday, June 13<sup>th</sup> from 7:00 to 7:30 p.m.** This program will take place in the Children’s Department Program Room. Register online for this program at [www.emmaclark.org](http://www.emmaclark.org) or contact the Adult Reference Desk at 631 941 4080.

If you cannot attend the training session on June 13<sup>th</sup>, please complete and submit this application to the Adult Reference Desk and you will receive training at your first volunteer event – you will have to come in 15 minutes early for the training.

**Are you willing to try and help someone learn how to use a device that you are not familiar with?**

For example, if you only have Apple devices are you willing to try and help someone out with an Android device? If you have never worked with a Kindle e-reader before, are you willing to try to help someone learn how to use it?

Yes \_\_\_\_\_

No \_\_\_\_\_

**Please rate your technological skills from 1-5 (with 5 being the strongest) in the following areas so that we can match you up with appropriate student. Please complete all categories.**

<u>Skill</u>	<u>Strength (1-5)</u>
Ipads	_____
Iphones	_____
Android tablets	_____
Android phones	_____
Cellphones (not smart phones)	_____
Kindle e-reader	_____
Kindle Fire	_____
Nook Tablets	_____
Power Point	_____
Microsoft Word	_____
Excel	_____
Google Docs	_____
Google Slides	_____
Facebook	_____
Twitter	_____

Please rate your technological skills from 1-5 (with 5 being the strongest) in the following areas so that we can match you up with appropriate student. **Please complete all categories.**

PC Computers \_\_\_\_\_

Windows 8 \_\_\_\_\_

Windows 10 \_\_\_\_\_

Apple computers \_\_\_\_\_

MacBook \_\_\_\_\_

E-mail \_\_\_\_\_

Digital cameras \_\_\_\_\_

Podcasts -creating \_\_\_\_\_

Movie making \_\_\_\_\_

Photoshop \_\_\_\_\_

Library e-book downloads (Overdrive) \_\_\_\_\_ **(All tech tutors must become familiar with the library's download collection)**

**Volunteer Pledge:** *I will help with library programs as needed (and scheduled). I will arrive on time, follow all directions, and act responsibly. If I cannot attend a program, I will contact the library 24 hours in advance (except in the case of emergency). I will not release any personal information, including last name, address, e-mail address or phone number to anyone nor will I ask any of the children for any of their personal information.*

**Teen Volunteer Signature and Date** \_\_\_\_\_

**Parental/Guardian Consent** - I consent to my child's serving as a Teen Tech volunteer @ Emma Clark Memorial Library

**Parent/Guardian Signature and Date** \_\_\_\_\_

**Please note:** if you are interested in staying on our teen tech tutor roster during the 2017/18 school year, you will need to fill out a new application which will be available at the end of the summer. Staying involved in the program during the school year is a great way to earn community service credit and does not involved a big time commitment. Tech sessions are held on the first and third Tuesdays of the month during the school year and we will only contact you once every several weeks to see if you are available to volunteer.